**JANUARY 2026 BOARD MEETING**
**ADA COMMUNITY LIBRARY BOARD OF TRUSTEES**

Tuesday, January 20, 2026 @ 4:00pm
Ada Community Library – Star Branch
10706 W State St, Star, ID 83669
and via Zoom

The Ada Community Library Board of Trustees held a board meeting on January 20, 2026. Steven Ricks, Suzette Moore, Rachel Moorhouse and Mary Anne Saunders were trustees present. A. Langrill, J. Thill, A. Hartman, J. Cole, R. Gelskey, M. Nota, and J.Rice were staff present.

**I. Monthly Meeting of the Board of Trustees is called to order.**

**SR called the meeting to order at 4:07pm**

II. Consent Agenda

Consent agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless the Board Chair or a member of the library board requests an item to be removed from the Consent agenda for discussion.

A. Changes or additions to the Agenda
B. Approval of the Minutes of Tuesday, November 18, 2025 Board Meeting and Tuesday, December 9, 2025 Special Meeting of the Board
C. Approval of the November and December Financial Reports

**Without objection, the Board approved changing the Agenda to add the words "Action Item" after the VI. D. LHB Lease update. A. Langrill explained that it was left off the original agenda as a mistake and that the immediate nature of needing to move forward with the LHB Lease constituted an emergency that could not easily wait until the February Board Meeting. Afterwards, with no objection, the Consent Agenda was approved.**

III. Director's Report and Public Written Correspondence

**There was a brief review of the written report and written correspondence. MAS asked clarifying follow up questions and A. Langrill responded, giving additional information to explain library catalog discovery layers, professional communities of practice, IMLS statistics, etc. Brief discussion of rising health care costs and budgetary impacts.**

IV. Quarterly Reports - written and verbal

**The Deputy Director, Circ/IT/TS Division Coordinator and Branch Managers present each gave a verbal report to accompany their written reports and answered follow up questions. Details about statistics, facilities improvements, program highlights and staff changes were shared.**

V. Trustee Reports on Branches **[Action Item]**

**There was a brief discussion of the repairs made to the Victory Branch library book drop thanks to the efforts of SM and SR, resulting in significant cost savings to the District. No action taken.**

VI. Unfinished Business:

A. Star renovation update **[Action Item]**

**SR provided an update from architect, Jeff Likes, on a rough cost estimate for a renovation to create an open flow between all the spaces leased by the district at 10706 W State St. With this information, the project will proceed toward an RFP process. Staff, MAS and SR will continue to work together on the design and operations plan with the goal of limited public service disruption. No action taken.**

B. Mayfield Springs update **[Action Item]**

**SM reported that there were no updates at this time, but she hoped to meet with representatives and staff soon. No action taken.**

C. Various facilities updates

**J. Thill reported that the window repair at the Victory Branch was in progress and that a new janitorial company had recently started. SR reported that things were in progress with refreshing the public bathrooms at the Victory Branch and Lake Hazel Branch.**

D. LHB Lease update **{Action Item}***

***Action Item added in the Consent Agenda. SR reported that he had negotiated a 5-year lease renewal for the Lake Hazel Branch at 10489 W. Lake Hazel Rd. Two options were presented, Option A was less expensive, Option B was more expensive but included the option for more landlord repairs/improvements. After discussion, SM moved to accept Option A, MAS seconded, motion carried.**

VII. New Business:

A. FY 2025 Audit Acceptance **[Action Item]**

**A. Langrill briefly explained the audit process and findings. SR moved to accept the FY2025 Audit, MAS seconded, motion carried.**

B. Policies up for Review in February - Internet, Meeting and Study Rooms

**Brief discussion on policy review process and timing and preparation for upcoming reviews.**

VIII. Date and Time of Next Meeting and Adjournment - February 17, 2026 at 4pm at the Ada Community Library - Hidden Springs Branch

**Next meeting time and location confirmed. Meeting adjourned at 5:57pm.**

**Respectfully submitted,**
**Anna Langrill**