

The intended purpose of Ada Community Library social media forums is to serve as a medium for communication between the Library and members of the public. Submission of comments by members of the public constitutes participation in a limited public forum. A comment posted by a member of the public is the opinion of the poster only; publication of the comment does not imply endorsement of, or agreement by, the Library; and comments do not necessarily reflect the opinions or policies of the Library unless expressly stated by an authorized user.

Comments on the Library's social media forums shall only be allowed when comments are consistent with the provisions of this policy. Posts and comments containing any of the following inappropriate forms of content are not allowed:

1. Comments not topically related to the particular post, thread, topic or article being commented upon;
2. Profane, obscene, sexual or violent language or content, or links to such;
3. Defamatory or personal attacks;
4. Threats of harm to any person or organization;
5. Content that promotes, fosters or perpetuates harassment or discrimination on the basis of race, color, religion, sex, age, national origin, citizenship, physical or mental disability, genetic information, veteran status, sexual orientation, gender identity/expression or any other characteristic protected by law;
6. Solicitation of commerce, including but not limited to advertising for any business or product for sale;
7. Comments in support of or opposition to political campaigns, candidates or ballot measures of any kind;
8. Encouragement of illegal activity;
9. Conduct that violates any federal, state, or local law;

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*Approved by the Board of Trustees, November 28, 2017*

10. Information that may compromise the safety or security of the public or public Systems;

11. Content that violates a legal ownership interest of any person or entity, such as trademark, patent or copyright; or

12. Confidential or proprietary information of the library or its employees.

13. If activity listed in 4, 8, 9 or 10 occurs, employees must secure the information and notify City or County authorities.

Comments complying with these rules will be allowed to remain, regardless of whether they are favorable or unfavorable to the Library.

The Marketing and Publicity Specialist may edit, restrict or remove, in whole or in part, any content that violates this policy or applicable law. Content that is edited or removed will be retained in accordance with the relevant records retention policy. This content will be accompanied by a description of the reason it was edited or removed, the date and time of edit or removal, and the identity of the person posting the content, if available.

The Library may deny access to Library social media at any time and without prior notice to any person who violates these content guidelines.

These content guidelines will be displayed on the social media site and/or made available by a link to the Library's official website.