Ada Community Library
www.adalib.org

ADA COMMUNITY LIBRARY
FEE SCHEDULE

I. Circulation

Resident Library Card	Free
Non-Resident Library Card	$100.00 per year per household
Replacement for Lost Library Card	$1.00
Replacement Fee for Lost or Damaged Items	Cost of the item plus processing fee
Replacement Fee for Lost Parts	Cost of the part plus processing fee
Processing Fee for Lost or Damaged Items	$5.00 per item
Overdue Fee for Hot Spots	$1.00 per day
Charge for Accounts Sent to Collections	$10.00

II. Interlibrary Loan

Interlibrary Loan items are items sent to the library from outside of the Lynx Consortium. Some libraries may charge fees for the use of their materials. If any fees are imposed by the lending library, patrons will be notified prior to an interlibrary loan order being placed.

There is a fee of $4.25 for each interlibrary loan item that is not picked up.

III. Printing and Service Fees

Printing / Copying Black and White	$0.10 per page
Printing / Copying Color	$0.25 per side of a page
Faxing	$0.50 per page
Flashdrives	$6.00 each

Earbuds	$1.00 each

IV. Meeting Rooms

Patrons will be charged for meeting rooms left in an excessively dirty or a damaged state. Fees will be assessed based on the library's costs for cleaning and/or repairs.

V. Public Records

In most cases, no fee will be charged for examining or copying public records. Depending upon the nature of the request, the character and volume of public records requested and the staff time expended in responding, fees may be assessed pursuant to Idaho Code Sections 74-101 through 74-126.

The first two hours or staff time and the first 100 pages of a records request will be free of charge. Printing or copying in excess of 100 pages will have a fee of $0.05 per page. Requests requiring more than two hours of staff time will be charged labor costs for any additional staff time required.

VI. Refunds

Refunds for lost and paid for items can be requested within 45 days of the date the item became lost. Processing and collection fees are non-refundable.